



ADA is a multicultural Luxembourgish NGO that promotes financial inclusion around the world through projects which improve the livelihood of vulnerable populations by supporting their autonomous development.

ADA is the mandated Investment Advisor of the Luxembourg Microfinance and Development Fund (LMDF). In this context, ADA oversees market intelligence and is the primary contact for clients. ADA submits investment proposals to the LMDF Investment Committee and develops the investment pipeline with microfinance institutions as well as in alternative market segments targeting the provision of basic services, agricultural value chains, and small asset financing. The Investment Advisory Team also promotes synergies with ADA's other institutional activities and technical assistance (TA) activities.

To strengthen its Investment Advisory Team, ADA invites suitable candidates to submit their CVs to establish a reserve list for future recruitments. In addition, ADA is currently recruiting an:

Investment Manager

The position could either be based at the ADA headquarters in Luxembourg or remotely in Africa or Asia according to the candidate's profile and specific geographic assignment.

You will oversee and strengthen ADA's investment advisory activities in Africa and/or Central Asia. You will thereby enable microfinance institutions to better respond to the needs of people excluded from traditional financial services.

Your responsibilities:

- Identify financial partnership opportunities with inclusive finance institutions in Africa and/or Central Asia;
- Perform due diligence of potential partners;
- Negotiate with the institutions;
- Prepare investment dossiers based on the financial and social analysis of the institutions;
- Collect legal documents and provide support during the disbursement phase;
- Monitor the investment portfolio according to the assigned region;
- Take part in certain sector key events such as investor fairs and conferences;
- Develop partnerships with other actors in the sector.

Your profile:

- University degree in a field related to economics/finance;
- A minimum of 3 years' experience in inclusive finance;
- Field experience in at least one of the target regions (Africa and/or Central Asia);
- Capacity to carry out a financial analysis of microfinance institutions;
- Rigour, autonomy, proactivity, ability to work in a team;
- Excellent analytical and summarising skills;
- Negotiating skills;
- Excellent knowledge of spoken and written English;
- French language skills would be an advantage;
- Availability to travel (30% of working time);
- Work experience at an investment fund specialised in inclusive finance and/or a rating agency would constitute an advantage;
- Experience in investment impact sectors other than microfinance would also be a plus.

If you are interested in this position and want to join us, please e-mail your CV and a cover letter for the attention of Sylvie Marquagnies to recrutements@ada-microfinance.lu before 28 February 2022, citing the reference "Investment Manager" in the subject line of your e-mail.